

# Initial Background Check 1

## About this form

Kia ora

Nau mai to the next step in the process to become part of NZ Police.

We use the information you provide in this form:

- to complete initial background checks on you and your partner/spouse (if you have one),
- to collect some stats about who you are, and
- to determine if any other checks may be needed.

Background checks form an important part of the selection process, and every applicant is assessed on their own merit.

It's essential you fully disclose all Police interactions to the recruitment team in your application and throughout the recruitment process.

You can save this form and return later to complete, but please ensure that you save regularly while completing the form, so you do not lose any data.

If you have any difficulty completing the form, please contact [newcops@police.govt.nz](mailto:newcops@police.govt.nz) for assistance.

Nga mihi,

NZ Police Recruitment

I agree to provide an update to any of the disclosed information if my circumstances change

☒ Yes

## Document Request

### Identity / Right to Work Documents

**You must be a New Zealand or Australian citizen or have New Zealand residency in order to join NZ Police as a Recruit.**

Please provide as many of the following documents as you are able to demonstrate you meet this requirement:

Please ensure all attachments are one of the following file types: .pdf .doc .docx .rtf .tif .txt or .jpeg. Attaching another file type may prevent us opening the file and delay your application progress.

### Identity

**You must have a Full or Restricted New Zealand Driver Licence to apply as a Recruit.**

If you have a Restricted Licence you must obtain your Full Licence before being offered a place at Royal New Zealand Police College

New Zealand Driver Licence (front) attached

☒ Yes

☐ No

Please attach a copy of the front of your drivers licence

Sample Document.pdf 60 KB

New Zealand Driver Licence (back) attached

☒ Yes

☐ No

Please attach a copy of the back of your drivers licence

Sample Document.pdf 60 KB

### Right to Work

Please upload one of the following:

☐ NZ or Australian Birth Certificate

☐ NZ or Australian Passport (Current or expired)

☒ Other evidence of NZ or Australian Citizenship or NZ Residency

Please upload Other evidence of NZ or Australian Citizenship or NZ Residency.

Sample Document.pdf 60 KB

**Name Change**

Do you have a previous name?

☒ Yes☐ No

Please attach one of the following:

☐ Marriage or Civil Union Certificate☒ Name Change Certificate☐ Birth Certificate showing new name and all previously registered names

Please upload Name Change Certificate.

Sample Document.pdf 60 KB

**Applicant Details****Personal Details**

Legal first name

Sample only

Legal middle name(s)

Legal last name

Sample only

Preferred Name

Test

Maiden/Previous Names

Date of Birth

1-1-2000

Town/City of Birth

Sample only

Country of Birth

New Zealand

Are you in a relationship?

☒ Yes☐ No**Contact Details**

Personal Email

sampleemailaddress@sampleemailaddress.com

Mobile Phone

999999999999999999

Other Phone

**Current Residential Address**

Street Address	Suburb	City	Country
Sample only	Sample only	Sample only	New Zealand
Postcode			
0			

**NZ Driver Licence**

Driver Licence Number	Expiry Date
Sample only	30-6-2035
Issue Date	Driver Licence Type
30-6-2025	Full

**Your Partner's Details**

Full Name	Date of Birth
Sample only	30-6-2000
Previous Name	Place of Birth
	Sample only
Gender	Contact Phone
Another Gender	9999999999999999,999,999,999
Driver Licence Number	

Does your partner have a different address from you?

- ☐ Yes  
☒ No

**Vetting Checks****Employment**

Have you ever previously applied for NZ Police?

- ☒ Yes  
☐ No

Have you ever been or are you currently an employee of NZ Police (includes non-sworn and contractors)?

- ☒ Yes  
☐ No

Have you ever served in NZ or overseas military?

- ☒ Yes  
☐ No

Are you currently, or have you ever been the subject of an employment investigation?

- ☒ Yes  
☐ No

Please enter details of your previous application

Sample only
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Police Service QID

SAMPLE
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Please provide details about this.

Sample only
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Are you, or have you previously been, employed by a Public Service Department or Statutory Crown Entity?

- ☒ Yes  
☐ No

Please list all organisations and Crown entities you have worked for in the last 3 years

Organisation

Sample only

Start date

30-6-2015

End date

30-6-2025

Add another organisation?

- ☐ Yes  
☒ No

## Immigration

Have you visited any countries outside New Zealand in the past 5 years?

- ☒ Yes  
☐ No

Have you ever been in any country other than New Zealand for more than 3 months, studying, working, living, or traveling?

- ☒ Yes  
☐ No

Passport Number

Sample only

Passport Country

New Zealand

Passport Expiry

30-6-2035

## Financial

Have you been, or are you currently in receipt of any government funded benefit e.g. unemployment, sickness or other?

- ☒ Yes  
☐ No

Have you ever incurred a benefit related debt?

- ☒ Yes  
☐ No

Are you, or have you ever been declared bankrupt?

- ☒ Yes  
☐ No

Have you had any court action taken against you for any debt?

- ☒ Yes  
☐ No

Have you had repossession proceedings commenced against you?

- ☒ Yes  
☐ No

Please provide further details for any 'Yes' responses in the Financial section

Sample only

## Military Service

Are you currently serving in the NZ military?

☒ Yes

☐ No

Are you currently serving in an overseas military?

☒ Yes

☐ No

Have you previously served in an overseas military?

☒ Yes

☐ No

### Military Service History

Please provide details of all military service by adding as many records below as applicable

<b>Military Organisation</b>	
Country / Service:	Unit:
<input type="text" value="Sample only"/>	<input type="text" value="Sample only"/>
Branch:	Service Number:
<input type="text" value="Sample only"/>	<input type="text" value="Sample only"/>
Date Service From:	Date Service To:
<input type="text" value="30-6-2025"/>	<input type="text" value="30-6-2025"/>
Rank at Discharge:	
<input type="text" value="Sample only"/>	

### NZDF Consent (Currently Serving)

#### Consent for collection of information

I am currently a member of

since

My service number is

and my rank is

I hereby consent to the release of information from my service records to the New Zealand Police as follows:

☒ Yes

1. Date of enlistment and discharge
2. Units in which I have served
3. Details of Court Martial convictions or summary awards
4. Details of injuries or sickness suffered during my service
5. Details of meritorious entries in my conduct sheet
6. Any other information asked for that would be relevant to my employment in the Police

Note: notwithstanding this consent, information will only be released at the Discretion of Defence Headquarters

and

Name:

Date:

### Overseas Clearance

List all the countries you have been in for more than 3 months.

List all the countries you have visited in the past 5 years

Your passport and booking records may be able to assist you with this.

Country	Arrival Date	Departure Date	Days in Country
Australia	30-6-2024	30-6-2025	365

Do you want to list another country?

☒ Yes

☐ No

Country	Arrival Date	Departure Date	Days in Country
United Kingdom	30-6-2023	30-6-2024	365

Do you want to list another country?

☒ Yes

☐ No

Country	Arrival Date	Departure Date	Days in Country
Canada	30-6-2022	30-6-2023	365

Do you want to list another country?

☐ Yes

☒ No

## MSD Consent

### Consent for collection of information

I hereby consent to the release of information about my benefit history to the New Zealand Police including:

☒ Yes

- If I have been or am currently in receipt of any Government funded benefit/support?
- If I have ever incurred any benefit related debt?
- If I have been investigated for any benefit fraud or similar matter?
- If I have had any questionable debt? If yes, please explain.
- I consent to any relevant details being provided regarding these answers.

Note: notwithstanding this consent, information will only be released at the discretion of MSD.

Name:

Date:

## Disclosures

### Self-Disclosure

This section requires you to fully disclose all relevant information.

In accordance with [section 19\(3\)\(d\)\(iii\)](#) of the Criminal Records (Clean Slate) Act 2004, you are not eligible to conceal any convictions under the 'clean slate' scheme.

Non-disclosure of conviction or other relevant information which is later brought to our attention may result in termination of your application or employment with Police.

1. Have you ever been warned, charged with, or convicted of any offence as an adult or youth (in NZ or overseas)?

☒ Yes

☐ No

2. Have you ever been imprisoned (in NZ or overseas)?

☒ Yes

☐ No

3. Have you ever been the subject of a criminal investigation?

☒ Yes

☐ No

4. Have you ever been associated with a group, party, or gang whose values and beliefs are likely to conflict with those of NZ Police?

☒ Yes

☐ No

5. Have you ever been involved in, or witnessed, any verbal or physical incident where the police attended?

☒ Yes

☐ No

6. Have you ever had a Police Safety Order or Protection Order issued against you?

☒ Yes

☐ No

7. Have you ever been issued an infringement notice for any traffic matter / offence, including speeding?

☒ Yes

☐ No

8. Have you ever been disqualified or suspended from driving, or forbidden to drive?

☒ Yes

☐ No

9. Have you ever knowingly associated with anyone who has a criminal history or who has engaged in criminal activities?

☒ Yes

☐ No

10. Have you ever used, tried, or been offered any illegal drugs?

☒ Yes

☐ No

11. Is there anything else that may reflect negatively on your application?

☒ Yes

☐ No

You've disclosed having been warned, charged with, or convicted of any offence as an adult or youth (in NZ or overseas). Please provide further details about this:

Sample only

You've disclosed having been imprisoned (in NZ or overseas). Please provide further details about this:

Sample only

You've disclosed having been the subject of a criminal investigation. Please provide further details about this:

Sample only

You've disclosed having been associated with a group, party or gang whose values and beliefs are likely to conflict with those of NZ Police. Please provide further details about this:

Sample only

You've disclosed having been involved in, or witnessed, any verbal or physical incident where the police attended. Please provide further details about this:

Sample only

You've disclosed having had a Police Safety Order or Protection Order issued against you. Please provide further details about this:

Sample only

You've disclosed having been issued an infringement notice for any traffic matter / offence, including speeding. Please provide further details about this:

Sample only

You've disclosed having been disqualified or suspended from driving, or forbidden to drive. Please provide further details about this:

Sample only

You've disclosed having knowingly associated with anyone who has a criminal history or who has engaged in criminal activities. Please provide further details about this:

Sample only

You've disclosed having used, tried, or been offered any illegal drugs. Please provide further details about this:

Sample only

You've disclosed that there is something else that may reflect negatively on your application. Please provide further details about this:

Sample only

## Standards

A Police Recruit applicant must meet all required standards to enter the candidate pool.

We want you to understand these standards when you apply because failing to meet these standards may mean your application is:

- Declined (when an applicant is deemed permanently unsuitable and any future application is likely to be declined for the same reason) or
- Stood Down (when an applicant is deemed temporarily unsuitable and may re-apply after a future date has passed or when they have recovered or rehabilitated to satisfactorily meet the required standard or standards).

### Medical Standards Declaration

Have you read and understood the Police Recruit Medical standards?

☒ Yes

☐ No

### Vetting Standards Declaration

Have you read and understood the Police Recruit Vetting Guidelines?

☒ Yes

☐ No

### Physical Appraisal Test Declaration

Have you read and understood the Physical Appraisal Test (PAT) guide?

☒ Yes

☐ No

What is your current 2.4km run time?

10



How many points will you need to pass the PAT?

11

### Drug and Alcohol Testing

Staff wellbeing and public safety are the focus of the Police Drug and Alcohol Policy, which includes drug and alcohol testing across the organisation, with an emphasis on the health of our staff. All successful external applicants joining New Zealand Police are required to undergo pre-employment drug and alcohol testing. It will take the form of a breath test for alcohol and a urine test for drugs.

Police will pay for initial testing, but in the event of a non-negative result and the applicant still wishes to proceed with their application, they will be responsible for any costs associated with further laboratory testing. A non-negative or confirmed positive result, or refusal to consent to testing, will result in the application not continuing. All information will be handled sensitively and limited to those who need to know for the purposes of testing and application.

For more details, look at our [pre-employment drug and alcohol testing FAQs](#).

Have you read and understood Police's Pre-employment Drug and Alcohol Testing?

☒ Yes

☐ No

### Declaration

#### Declaration

I declare that the answers given in this application are true, accurate and complete.

I understand that if I am employed by New Zealand Police and it is found that I have made any untrue statement, provided false or misleading information or answers, or suppressed any facts, my employment with Police may be terminated.

I am aware that it is an offence under the Policing Act 2008 to intentionally submit false or forged documents or make false representations when applying for employment and that I am liable to a term of imprisonment not exceeding 6 months, to a fine not exceeding \$5,000, or both, if I do so.

As I am applying for employment as an employee of New Zealand Police and as a Police Core Children's Worker, I am aware that an exception to the Criminal Records (Clean Slate) Act 2004 applies. I am also aware that this means that if I have a criminal record, I must disclose it to Police, even if I would be otherwise eligible to have my criminal record concealed under the Act. Failure to disclose my criminal record could result in the termination of my application or employment with Police.

I am aware that any information I provide is being collected for the purpose of an assessment by or on behalf of the Commissioner of my suitability for employment with New Zealand Police. If I am successful in my application, the information may also be used for the purposes of supporting me in my role with Police. The information will only be disclosed to other agencies as permitted by the Privacy Act 2020, the Policing Act 2008, or as otherwise authorised or required by law. I understand my suitability for employment with Police is also dependent on meeting the safety checking requirements for a Core Children's Worker under the Children's Act 2014.

I am aware that I am entitled to request access to and correction of any of the personal information held by Police in relation to this application. I understand, however, that information about me supplied in confidence may be withheld under s50 of the Privacy Act 2020.

☒ I declare that the information I have entered here is true and accurate

#### Submission Date

30-6-2025

To submit your form, please click 'SUBMIT' below. A pop-up box will appear at the top of the screen and you need to press 'CONFIRM'.

Once your form is submitted you will see a confirmation message on screen.

You will retain view-only access to your submitted form within the Candidate Portal following submission.